**How To Enroll**

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| **Log in to your student portal at**  **MYCOLLEGE.LACCD.EDU** | A screenshot of a cell phone  Description automatically generated |
| **Click on “MANAGE CLASSES”** | A screenshot of a cell phone  Description automatically generated |
| **Click on “CLASS SEARCH AND ENROLL”** | A screenshot of a cell phone  Description automatically generated |
| **Click on the semester you wish to enroll in.** | A screenshot of a cell phone  Description automatically generated |
| **Under “SEARCH FOR CLASSES,” enter the COURSE NAME**   * Ex: ASL 001, Psych 001, SOC 001, etc. | A screenshot of a cell phone  Description automatically generated |
| **Exit out of “OPEN CLASSES ONLY”**  **Then, select the COURSE NAME** | A screenshot of a cell phone  Description automatically generated  A screenshot of a cell phone  Description automatically generated |
| **Choose a CLASS #**   * A class # is also known as a section # * Ex: Class#18348, Class#18349, Class#18350   **Click on the row (not the blue link)** | A screenshot of a cell phone  Description automatically generated |
| **STEP 1: REVIEW CLASS SELECTION**   * You should review the **add,** **drop, and refund deadlines** for each class by clicking on the blue link * You can also find **instructor emails** by clicking on the blue link   **Click “NEXT”** | A picture containing drawing  Description automatically generated  A screenshot of a cell phone  Description automatically generated |
| **STEP 2: REVIEW CLASS PREFERENCES**   * If the class is “Closed” or has already started, you will need to request a permission number from the instructor.   **Click “ACCEPT”** | A close up of a sign  Description automatically generated  A screenshot of a cell phone  Description automatically generated |
| **STEP 3: ENROLL OR ADD TO CART**  **Select “ENROLL”**  **Click “NEXT”** | A picture containing drawing  Description automatically generated  A picture containing tree, bird, flower  Description automatically generated |

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| **STEP 4: REVIEW AND SUBMIT**  **Click “SUBMIT”** | A close up of a sign  Description automatically generated  A screenshot of a cell phone  Description automatically generated |
| **CONFIRMATION**  **Select “YES”** | A screenshot of a cell phone  Description automatically generated |
| **CONGRATULATIONS, YOU’RE ERNOLLED!** | A screenshot of a cell phone  Description automatically generated |